PROCEDURE FOR PASSENGER CUSTOMS DECLARATION COMPLETION AND CUSTOMS OPERATIONS RELATED TO AMENDING (SUPPLEMENTING) THE INFORMATION STATED IN THE PASSENGER CUSTOMS DECLARATION

I. General Provisions

- 1. This Procedure determines rules of completing the passenger customs declaration to declare merchandise for personal use (hereinafter, the merchandise), in particular, in the case of using the passenger customs declaration for placing merchandise under the customs transit procedure, in soft and hard copy, and the rules of customs operations of amending (supplementing) the information stated in the passenger customs declaration.
- 2. The passenger customs declaration in soft copy shall be completed in accordance with the structure determined by the Eurasian Economic Commission (EEC).

The passenger customs declaration in hard copy shall be filled according to the form approved by Resolution No. 124 of the Board of the Eurasian Economic Commission dated July 23, 2019.

- 3. When filling in the passenger customs declaration in soft copy, directories and classifiers being part of the resources of the unified reference data system resources of the Eurasian Economic Union (the EEU), as well as directories and classifiers used for customs purposes, generated and applied in accordance with the laws of the EEU Member States (hereinafter, the Member States), shall be used.
- 4. For the purposes of this Procedure, the information field shall mean a detail (details) of the passenger customs declaration structure in soft copy or a structural unit of the passenger customs declaration in hard copy which may include subsections, columns (boxes), elements, and fields. In accordance with this Procedure, information combined by one attribute shall be specified in the same information field.
- 5. A passenger customs declaration in soft copy may contain technical information necessary for its automated processing. Such information is generated by the information system. The composition of such information is determined in the structure of the passenger customs declaration in soft copy.

A printout of the passenger customs declaration in soft copy is generated according to the form of the passenger customs declaration in hard copy, with no technical information displayed.

6. The passenger customs declaration form in hard copy has the following dimensions: $148 \times 210 \text{ mm}$ (A5 format) or 210×296 (A4 format). It may be a preprinted document or printed out with printing devices on one sheet on both sides.

7. A passenger customs declaration in hard copy shall be filled in 2 copies, except as provided for in paragraphs two to four of this clause. One copy is intended for the customs authority to which the passenger customs declaration is submitted, and the other one is for the declarant.

A passenger customs declaration in hard copy may be filled in 1 copy, which is intended for the customs authority, when the customs declaration is made with respect to:

automobiles and motorized vehicles for personal use if the legislation of the Member States provides for a document issued by the customs authority after the release of such vehicles;

merchandise imported into the customs territory of the EEU for personal use that are not subject to customs declaration if such merchandise may be declared at the discretion of an individual.

- 8. In a passenger customs declaration, with the exception of the passenger customs declaration used for placing merchandise specified in Clause 1 Article 263 of the Customs Code of the Eurasian Economic Union (hereinafter, the Customs Code) under the customs transit procedure, the following information shall be specified:
- a) the declarant, persons under 16 accompanying the declarant, customs representative, person acting for and on behalf of the declarant in the cases provided for in Annex No. 5 to Resolution of the Eurasian Economic Commission Council No. 107 dated December 20, 2017 (hereinafter, Resolution No. 107);
- b) merchandise, except for vehicles for personal use (name, description, quantity in kilograms and additional units of measure, value);
- c) vehicles for personal use (type, make, model, description (including identification numbers), value, part of the vehicle for personal use replaced in a EEU non-member state and subject to accounting (registration) in a Member State;
 - d) method of transportation;
- e) the purpose of import into the EEU customs territory and (or) stay in the EEU customs territory or export from the EEU customs territory;
- f) compliance with prohibitions and restrictions in accordance with Article 7 of the Customs Code;
 - g) cash and (or) monetary instruments;
- h) the person who filled in the passenger customs declaration and the date of filling.
- 9. In a passenger customs declaration used for placing merchandise specified in Clause 1 Article 263 of the Customs Code under the customs transit procedure, the following information shall be specified:

- a) the declarant, customs representative, person acting for and on behalf of the declarant in cases provided for in Annex No. 5 to Resolution No. 107;
- b) merchandise, except for vehicles for personal use (name, description, quantity in kilograms and additional units of measure, value);
- c) vehicles for personal use (type, make, model, description (including identification numbers), value);
 - d) method of transportation;
 - e) customs transit procedure;
- f) compliance with prohibitions and restrictions in accordance with Article 7 of the Customs Code;
- h) the person who filled in the passenger customs declaration and the date of its filling.
- 10. All columns, fields and lines of the passenger customs declaration and annexes thereto (except for the "office use only" field) shall be filled in by the declarant or on the declarant's behalf by the customs representative, and in cases provided for in Annex No. 5 to Resolution No. 107, by other person acting for or on behalf of the declarant.

The "office use only" field shall be filled in by a customs officer.

- 11. The Annex to the passenger customs declaration shall not be filled in if the declarant has no declarable cash and (or) monetary instruments.
- 12. Passenger customs declaration in hard copy shall be filled in legibly by hand or using printing devices.

If the last name, first name, patronymic (if any) of foreign individuals, names of foreign entities, trademarks, brands, models, etc. use, in accordance with the documents, Roman alphabet, such data shall be indicated in the passenger customs declaration in Roman alphabet.

13. If, when filling in the passenger customs declaration in hard copy, there is not enough space in information fields 4 and (or) 5 to provide information, such information shall be provided in other forms of the passenger customs declaration, which shall be considered as additional sheets of the passenger customs declaration, except as provided for in Clause 14 of this Procedure.

When using passenger customs declaration forms as additional sheets of the passenger customs declaration, the following entry shall be made in the upper right corner of the forms: "Sheet No. ____" (sheet serial No.) and information fields 1, 4 and (or) 5 shall be filled in, with the following entry made in the upper right corner of the front of the master passenger customs declaration form: "Additional sheets ____" (number of sheets).

- 14. The inventory of merchandise is made in the following cases:
- a) there is not enough space in information field 4 of the passenger customs declaration used for placing merchandise under the customs transit to specify the necessary information about the merchandise;
- b) there is not enough space in information field 4 of the passenger customs declaration to specify the necessary information about merchandise imported into the EEU customs territory exempt from customs duties and taxes for the purposes of free circulation;
- c) there is not enough space in information field 4 of the passenger customs declaration to specify the necessary information about merchandise exported from the EEU customs territory in unaccompanied baggage or as merchandise delivered by the carrier;
- d) in case of customs declaration of merchandise of individuals under 16, the head of a group of such persons or a representative of the carrier in case of organized exit (entry) unaccompanied by parents, adoptive parents, trustees or guardians or other persons (broken down by each individual).
 - 15. The inventory of merchandise may be made in any form with the indication of:
- a) merchandise (merchandise categories) and its description (identification number (if any), trademark, material, colour, etc.);
- b) the total quantity in kilograms and (or) additional units of measure (litres, pcs) and the total value of all merchandise (in the currency of the Member State, EUR or USD);
- c) names, dates and numbers of the document confirming compliance with the conditions of import of merchandise with exemption from customs duties and taxes, and (or) the document confirming compliance with restrictions, as well as the authority that issued the relevant document;
- d) the surname, name, patronymic (if any) and signature of the declarant, the employee of the customs representative or the person acting for and on behalf of the declarant in cases provided for in Annex No. 5 to Resolution No. 107.
- 16. In the cases of customs declaration of merchandise by a person acting for and on behalf of the declarant stipulated in Annex No. 5 to Resolution No. 107, the inventory of the merchandise under Clauses 1 and 2 of Annex No. 5 to Resolution No. 107 may be used instead of the inventory of merchandise under Clause 14 of this Procedure.
- 17. The inventory of merchandise shall be an integral part of the passenger customs declaration in hard copy.

II. Procedure for completing the passenger customs declaration in hard copy, except for the passenger customs declaration used for placing merchandise under the customs transit procedure

- 18. Information field 1 shall be filled in as follows. The following information about the declarant shall be specified in separate lines:
 - a) surname, first name, patronymic (if any);
 - b) identity document details:

document name;

country a competent authority of which issued the document;

document series (if any) and number;

date of issue of the document in the dd.mm.yyyy (day, month, calendar year) format;

c) permanent residence (registration) address and (or) the address of temporary residence (stay) in the Member State:

```
country,
constituent entity (region, territory, district, etc.),
locality,
street (boulevard, avenue, etc.),
building No.,
block No.,
apartment No.
```

Permanent residence (registration) address shall be specified in the case of import (including temporary) of a vehicle for personal use and carrying cash and (or) monetary instruments.

Temporary residence (stay) address in the Member State shall be specified by a foreign individual in the case of import (including temporary) of a vehicle for personal use and carrying cash and (or) monetary instruments;

- d) the country of departure and the country of destination (specified when an individual is crossing the EEU customs border);
 - e) the number of individuals under 16 accompanying the declarant (if any).
 - 19. Information field 2 shall be filled in as follows.

In case of customs declaration of merchandise transported in accompanied luggage, "x" or "v" shall be put in the field of column 2.1.

In case of declaration of merchandise transported in unaccompanied luggage, "x" or "v" shall be put in the field of column 2.2.

In case of customs declaration of merchandise delivered by the carrier or merchandise sent by international mail, "x" or "v" shall be put in the field of column 2.3.

20. Information field 3 shall be filled in as follows.

In the information field, one of the purposes of import into and (or) stay in or export from the EEU customs territory of merchandise (except for vehicles for personal use) shall be indicated by putting "x" or "v" in the "Import (free circulation)", "Export" or "Temporary export" field.

When filling in the passenger customs declaration for declarable used merchandise, which can be imported in the prescribed quantity by foreign individuals for the period of their stay in the EEU customs territory without paying customs duties and taxes, regardless of the value and (or) weight of such merchandise defined by the list provided for in Annex No. 4 to Resolution No. 107, "x" or "v" shall be put in the "Import (free circulation)" field.

In information fields 3.1 through 3.10, information about declarable merchandise shall be specified by putting "x" or "v" in the appropriate boxes.

In case of filling in field 3.1, it is necessary to fill in the Annex to the passenger customs declaration in accordance with Section IV of this Procedure.

21. Information field 4 shall be filled in as follows.

The information field contains additional information about the merchandise indicated in fields 3.2 through 3.10, and (or) other declarable merchandise.

The sequence number shall be indicated in the "Item No." column.

In "Merchandise and its description (identification number and other distinguishing features), names, dates and numbers of documents confirming compliance with the conditions of import with exemption from customs duties, taxes, and/or the document confirming compliance with the restrictions, as well as the authorities that issued such documents", the following shall be specified:

merchandise (merchandise categories) and its description (identification number (if any), trademark, material, colour, etc.);

names, dates and numbers of the document confirming compliance with the conditions of import of merchandise with exemption from customs duties and taxes, and (or) the document confirming compliance with restrictions, as well as the authority that issued the relevant document.

"Weight (taking into account actually transported primary packaging) (kg)/quantity (I, pcs.)" indicates the quantity of merchandise (taking into account the actual transported primary packaging, which is inseparable from the merchandise before its consumption and (or) in which the merchandise is presented for retail) in kilograms and (or) additional units of measure (litres, pieces).

The "Value (in the currency of the EEU Member State, EUR or USD)" column, the value of merchandise (in the currency of the Member State, EUR or USD) and the currency shall be specified.

In the information field, information about the merchandise not subject to customs declaration if the customs declaration of such merchandise may be declared at the discretion of an individual, shall be specified. With respect to cash and (or) traveller's cheques that are not subject to customs declaration, in "Merchandise and its description (identification number and other distinguishing features), names, dates and numbers of documents confirming compliance with the conditions of import with exemption from customs duties, taxes, and/or the document confirming compliance with the restrictions, as well as the authorities that issued such documents", the following records shall be made: "cash", "coins", "traveller's cheques"; in "Value currency of EEU Member (in the the State, EUR USD)", the amount of cash and (or) traveller's cheques carried and the currency shall be specified; "Weight (taking into account actually transported primary packaging) (kg)/quantity (I, pcs.)" shall be left blank.

In relation to the categories of merchandise specified in (b) and (c) of Clause 14 hereof, "Weight (taking into account actually transported primary packaging) (kg)/quantity (l, pcs.)" shall indicate the total quantity of all merchandise (taking into account the actually transported primary packaging, which is inseparable from the merchandise before consumption and (or) in which the merchandise is presented for retail) in kilograms and (or) additional units of measure (litres, pieces); in "Value (in the currency of the EEU Member State, EUR or USD)", the total value of all merchandise (in the currency of the Member State, EUR or USD) and the currency shall be indicated.

When using the inventory of merchandise in cases provided for in Clauses 14 and 16 hereof, the following entry shall be made in information field 4 instead of the information specified in this Clause: "merchandise for personal use as listed in the attached inventory on ____ sheets" (number of sheets in words).

22. Information field 5 shall be filled in as follows.

In the information field, one of the purposes of import into and (or) stay in or export from the EEU customs territory of vehicles for personal use shall be indicated by putting "x" or "v" in the "Import (free circulation)", "Temporary import", "Export" or "Temporary export" box.

Information about the import of a vehicle for personal use with exemption from customs duties and taxes shall be indicated by putting "x" or "v" in the appropriate box.

Information about the automobile or motorized vehicle for personal use and (or) a trailer for an automobile or motorized vehicle for personal use shall be indicated by putting "x" or "v" in the appropriate boxes.

With respect to automobile or motorized vehicles for personal use, the following information shall be specified:

```
brand, make;
registration number (if any);
country of registration (if registered);
identification number;
engine displacement (cm³);
body number (if any);
chassis number (if any);
date of release (date of manufacture);
value (in the currency of the Member State, EUR or USD) and currency.
```

For a trailer to an automobile or motorized vehicle for personal use, the following information shall be specified:

```
brand, make;
registration number (if any);
country of registration (if registered);
identification number;
chassis number (if any);
date of release (date of manufacture);
value (in the currency of the Member State, EUR or USD) and currency.
For watercraft, the following information shall be specified:
type;
registration number (if any);
country of registration (if registered);
```

```
value (in the currency of the Member State, EUR or USD) and currency;
weight (in kilograms);
body length (in meters).
For aircraft, the following information shall be specified:
type;
registration number (if any);
country of registration (if registered);
value (in the currency of the Member State, EUR or USD) and currency;
```

weight of a ready-to-fly aircraft net of the weight of crew, fuel and equipment except permanently installed equipment (in kilograms).

With respect to a part of the vehicle replaced in a EEU non-member state and subject to accounting (registration) in the relevant authorized state bodies of the Member States, the name and number of such part shall be indicated.

23. In "date", the date of filling in the passenger customs declaration in the dd.mm.yyyy (day, month, calendar year) format shall be indicated.

In "signature", the signature of the declarant, customs representative employee or a person acting for or on behalf of the declarant in the cases stipulated in Annex No. 5 to Resolution No. 107 shall be affixed.

In "Full name of the person acting on behalf of the declarant, details of the document", the following information shall be specified:

in case of customs declaration by a customs representative:

surname, first name, patronymic (if any), position of the customs representative employee;

registration number of the legal entity in the register of customs representatives;

number and date of the agreement between the customs representative and the declarant in the dd.mm yyyy (day, month, calendar year) format;

in case of customs declaration by a person acting for and on behalf of the declarant in cases provided for in Annex No. 5 to Resolution No. 107:

surname, first name, patronymic (if any);

series (if any), number, date of issue of the identity document in the dd.mm.yyyy (day, month, calendar year) format, the country authorized body of which issued the document;

number and date of the power of attorney specified in Clause 1 of Annex No. 5 to Resolution No. 107.

24. The "office use only" field shall be filled in as follows.

The field shall contain information (marks):

about registration of the passenger customs declaration, about denied registration of the passenger customs declaration;

about release of merchandise, about denied release of merchandise;

about revocation of the passenger customs declaration;

about extension of the term of temporary import of the vehicle for personal use;

about the results of customs control;

other information determined by the EEC and (or) the laws of the Member States.

In case of release of merchandise for free circulation, for export or for temporary stay outside the EEU customs territory, an impression of the personal number stamp of a customs officer with the date in the dd.mm.yyyy format (day, month, calendar year) and time shall be put in the "L.S." field.

In case of release into free circulation of merchandise exempt from customs duties and taxes, the following record shall be made: "Exemption from customs duties and taxes granted in accordance with _______" (the corresponding Clause of Annex No. 3 to Resolution No. 107 or the corresponding Article of Chapter 42 of the Customs Code).

In case of release into free circulation of merchandise for which customs duties and taxes have been paid, the reference number of the customs receipt order shall be indicated.

If a vehicle for personal use is released for temporary stay in the EEU customs territory, the following entry shall be made: "Temporary import of the vehicle until ______" (the end date of the temporary import of the vehicle for personal use in the dd.mm.yyyy (day, month, calendar year) format).

In case of release of a temporarily imported vehicle for personal use for export using a passenger customs declaration in hard copy issued by the customs authority when the vehicle is temporarily imported into the EEU customs territory for personal use, the following entry shall be made: "Export".

In case release of the merchandise is refused, the following record shall be made: "Release refused" with the reasons for the refusal and, if provided for by the laws of the Member States, recommendations for elimination indicated.

If the passenger customs Declaration is revoked, the following record shall be made: "Customs declaration revoked until release."

If the term of temporary import of a vehicle for personal use is extended in connection with the extension of the term of privileges granted to individuals specified in Articles 298 and 299 of the Customs Code in the state of stay, a passenger customs declaration issued when importing the vehicle into the EEU customs territory and confirming its release for temporary stay in the EEU customs territory, the following record shall be made: "Temporary import of the vehicle until _______" (specify the end date of the extended term of privileges granted in the state of stay in the dd.mm.yyyy (day, month, calendar year) format).

Information (marks) on the registration of a passenger customs declaration (about refusal to register the passenger customs declaration), release of merchandise (refusal to release merchandise), revocation of the passenger customs declaration, extension of the term of temporary import of vehicles for personal use, shall be indicated (made) in the master form of the passenger customs declaration, passenger customs declaration forms used as additional sheets and in the inventory of merchandise.

Information (marks) on the results of customs control and other information determined by the EEC and (or) the laws of the Member States shall be indicated (made) in the master form of the passenger customs declaration.

Information (marks) shall be certified by the personal numbered seal of a customs officer with the date in the dd.mm.yyyy (day, month, calendar year) format and time indicated.

III. Procedure for completing the passenger customs declaration in hard copy used for placing merchandise under the customs transit procedure

- 25. Information field 1 shall be filled in as follows. The following information about the declarant shall be specified in separate lines:
 - a) surname, first name, patronymic (if any);
 - b) identity document details:

document name;

country a competent authority of which issued the document;

document series (if any) and number;

date of issue of the document in the dd.mm.yyyy (day, month, calendar year) format;

c) permanent residence (registration) address and (or) the address of temporary residence (stay) in the Member State:

```
country,
constituent entity (region, territory, district, etc.),
locality,
street (boulevard, avenue, etc.),
building No.,
block No.,
apartment No.,
d) the country of departure and the country of destination.
26. Information field 2 shall be filled in as follows.
```

In the relevant box of field 2.1, "x" or "v" mark shall be put.

27. Information field 3 shall be filled in as follows.

In the "Transit" field, "x" or "v" mark shall be put.

Fields 3.1 and 3.3 shall be left blank.

In information field 3.2., Information about the import of merchandise imported with exemption from customs duties and taxes shall be indicated by putting "x" or "v" in the appropriate box.

In fields 3.4 through 3.10, information about the merchandise that are subject to prohibitions and restrictions in accordance with Article 7 of the Customs Code and require the submission of documents and (or) information confirming compliance with such prohibitions and restrictions shall be indicated by putting "x" or "v" in the relevant boxes.

28. Information field 4 shall be filled in as follows.

The field shall contain information about the merchandise indicated in fields 3.2, 3.4 through 3.10, and (or) about other merchandise placed under the customs transit procedure.

The sequence number shall be indicated in the "Item No." column.

In "Merchandise and its description (identification number and other distinguishing features), names, dates and numbers of documents confirming compliance with the conditions of import with exemption from customs duties, taxes, and/or the document confirming compliance with the restrictions, as well as the authorities that issued such documents", the following shall be specified:

merchandise (merchandise categories) and its description (identification number (if any), trademark, material, colour, etc.);

names, dates and numbers of the document confirming compliance with the conditions of import of merchandise with exemption from customs duties and taxes, and (or) the document confirming compliance with restrictions, as well as the issuing authority;

date and number of the document confirming the provision of security for the obligation to pay customs duties and taxes.

The "Weight (taking into account actually transported primary packaging) (kg)/quantity (I, pcs.)" column indicates the total quantity of all merchandise (taking into account the actual transported primary packaging, which is inseparable from the merchandise before its consumption and (or) in which the merchandise is presented for retail) in kilograms and (or) additional units of measure (litres, pieces).

In "Value (in the currency of the EEU Member State, EUR or USD)", the total value of all merchandise (in the currency of the Member State, EUR or USD) and the currency shall be specified.

When using the inventory of merchandise in cases provided for in sub-clause (a) of Clause 14 and Clause 16 hereof, the following entry shall be made in information field 4 instead of the information specified in this Clause: "merchandise for personal use as listed in the attached inventory on ____ sheets" (number of sheets in words).

29. Information field 5 shall be filled in as follows.

In the "Transit" field, "x" or "v" mark shall be put.

Information about the import of a vehicle for personal use with exemption from customs duties and taxes shall be indicated by putting "x" or "v" in the appropriate box.

Information about the automobile or motorized vehicle for personal use and (or) a trailer for an automobile or motorized vehicle for personal use shall be indicated by putting "x" or "v" in the appropriate boxes.

With respect to automobile or motorized vehicles for personal use, the following information shall be specified:

```
brand, make;
registration number (if any);
country of registration (if registered);
identification number;
engine displacement (cm3);
body number (if any);
chassis number (if any);
```

```
date of release (date of manufacture);
value (in the currency of the Member State, EUR or USD) and currency.
```

For a trailer to an automobile or motorized vehicle for personal use, the following information shall be specified:

```
brand, make;
registration number (if any);
country of registration (if registered);
identification number;
chassis number (if any);
date of release (date of manufacture);
value (in the currency of the Member State, EUR or USD) and currency.
For watercraft, the following information shall be specified:
type;
registration number (if any);
country of registration (if registered);
value (in the currency of the Member State, EUR or USD) and currency;
weight (in kilograms);
body length (in meters).
For aircraft, the following information shall be specified:
type;
registration number (if any);
country of registration (if registered);
value (in the currency of the Member State, EUR or USD) and currency;
```

weight of a ready-to-fly aircraft net of the weight of crew, fuel and equipment except permanently installed equipment (in kilograms).

30. In "date", the date of filling in the passenger customs declaration in the dd.mm.yyyy (day, month, calendar year) format shall be indicated.

In "signature", the signature of the declarant, customs representative employee or a person acting for or on behalf of the declarant in the cases stipulated in Annex No. 5 to Resolution No. 107 shall be affixed.

In "Full name of the person acting on behalf of the declarant, details of the document", the following information shall be specified:

in case of customs declaration by a customs representative:

surname, first name, patronymic (if any), position of the customs representative employee;

registration number of the legal entity in the register of customs representatives;

number and date of the agreement between the customs representative and the declarant in the dd.mm yyyy (day, month, calendar year) format;

in case of customs declaration by a person acting for and on behalf of the declarant in cases provided for in Annex No. 5 to Resolution No. 107:

surname, first name, patronymic (if any);

series (if any), number, date of issue of the identity document in the dd.mm.yyyy (day, month, calendar year) format, the country authorized body of which issued the document;

number and date of the power of attorney specified in Clause 1 of Annex No. 5 to Resolution No. 107.

31. The "office use only" field shall be filled in as follows.

The field shall contain information (marks):

about registration of the passenger customs declaration, about denied registration of the passenger customs declaration;

about release of merchandise, about refused release of merchandise;

about revocation of the passenger customs declaration;

about the results of customs control;

other information determined by the EEC and (or) the laws of the Member States.

In case of release of merchandise, an impression of the personal number stamp of a customs officer with the date in the dd.mm.yyyy format (day, month, calendar year) and time shall be put in the "L.S." field and the place and time of delivery, the customs authority of destination shall also be specified.

In case release of the merchandise is refused, the following record shall be made: "Release refused" with the reasons for the refusal and, if provided for by the laws of the Member States, recommendations for elimination indicated.

If the passenger customs declaration is revoked, the following record shall be made: "Customs declaration revoked until release."

Information (marks) on the registration of a passenger customs declaration (about refusal to register the passenger customs declaration), release of merchandise (refusal to release merchandise), revocation of the passenger customs declaration, shall be indicated (made) in the master form of the passenger customs declaration and in the inventory of merchandise.

Information (marks) on the results of customs control and other information determined by the EEC and (or) the laws of the Member States shall be indicated (made) in the master form of the passenger customs declaration.

Information (marks) shall be certified by the personal numbered seal of a customs officer with the date in the dd.mm.yyyy (day, month, calendar year) format and time indicated.

IV. Procedure for completing the Annex to the passenger customs declaration in hard copy

- 32. In the upper right corner of the Annex to the passenger customs declaration, the surname, name and patronymic (if any) of the declarant shall be indicated.
 - 33. Information field 1 shall be filled in as follows.

The information field shall indicate the date of birth of the declarant in the dd.mm. yyyy (day, month, calendar year) format.

If the declarant is not a Member State person, the number and date of issue of the document confirming the right of a foreign citizen or stateless person to stay (reside) in a Member State in the dd.mm.yyyy (day, month, calendar year) format shall be additionally indicated in the field.

34. Information field 2 shall be filled in as follows.

In information field 2.1, the amount of cash and (or) traveller's cheques carried and the currency shall be specified.

Field 2.2 shall contain information about monetary instruments, except for traveller's cheques:

name of the monetary instrument; the Issuer; date of issue; identification number (if any);

the nominal value or the corresponding amount in the currency of the Member State or foreign currency, the right to receive which is certified by the monetary instrument, and the name of the currency.

If there is no nominal value and it is impossible to determine the amount in the currency of the Member State or foreign currency, the right to receive which is certified by the monetary instrument, the number of monetary instruments shall be indicated.

- 35. Field 3 shall be filled in if the carried cash and (or) monetary instruments are not the property of the declarant, as follows. The following shall be specified in the information field:
 - a) information about the owner of cash and (or) monetary instruments:

surname, first name, patronymic (if any) or name of the legal entity;

address of the place of residence of an individual, including an individual entrepreneur incorporated under the laws of a Member State, or the location of a legal entity:

```
country,
constituent entity (region, territory, district, etc.),
locality,
street (boulevard, avenue, etc.),
building No.,
block No.,
apartment No.,
```

- b) amount of cash and (or) traveller's cheques carried, the nominal value or the relevant amount in the currency of a Member State or a foreign currency, the right to receive which is certified by the monetary instrument, currency, quantity and monetary instruments (if there is no nominal value and it is impossible to determine the amount in the currency of a Member State or foreign currency, the right to receive which is certified by the monetary instrument).
- 36. Field 4 shall be filled in by putting "x" or "v" in the appropriate boxes and (or) other source of origin of cash and (or) monetary instruments shall be indicated in the "Other" field .
- 37. Field 5 shall be filled in by putting "x" or "v" in the appropriate boxes and (or) other intended use of cash and (or) monetary instruments shall be indicated in the "Other" field.
- 38. Information field 6 shall be filled in as follows. The following information shall be specified in the field:
- a) the country from which cash and/or monetary instruments are being exported (were exported), and the date of departure of the declarant from the country;

- b) the country that is the final destination of the declarant and the date of entry of the declarant into this country;
 - c) transit countries;
- d) the type of transport using which the declarant has entered or is leaving the EEU customs territory, by putting "x" or "v" in the appropriate boxes and (or) by specifying a different type of transport in the "Other" field.
- 39. In the "date" line, the date of filling in the Annex to the passenger customs declaration in the dd.mm.yyyy (day, month, calendar year) format shall be indicated.

In "signature", the signature of the declarant, customs representative employee or a person acting for or on behalf of the declarant in the cases stipulated in Annex No. 5 to Resolution No. 107 shall be affixed.

In "Full name of the person acting on behalf of the declarant, details of the document", the following information shall be specified:

in case of customs declaration by a customs representative:

surname, first name, patronymic (if any), position of the customs representative employee;

registration number of the legal entity in the register of customs representatives;

number and date of the agreement between the customs representative and the declarant in the dd.mm yyyy (day, month, calendar year) format;

in case of customs declaration by a person acting for and on behalf of the declarant in cases provided for in Annex No. 5 to Resolution No. 107:

surname, first name, patronymic (if any);

series (if any), number, date of issue of the identity document in the dd.mm.yyyy (day, month, calendar year) format, the country authorized body of which issued the document;

number and date of the power of attorney specified in Clause 1 of Annex No. 5 to Resolution No. 107.

40. The "office use only" field shall be filled in as follows.

The field shall contain information (marks) about the release of merchandise, or the refusal to release merchandise:

in the case of release of cash and (or) monetary instruments, an impression of the personal number stamp of a customs officer with the date in the dd.mm.yyyy format (day, month, calendar year) and time shall be put in the "L.S." field.

in case of refusal to release cash and (or) monetary instruments, the following record shall be made: "Release refused" with the reasons for the refusal and, if provided for by the laws of the Member States, recommendations for elimination indicated.

Information (marks) shall be certified by the personal numbered seal of a customs officer with the date in the dd.mm.yyyy (day, month, calendar year) format and time indicated.